

Dear Parents/Carers,

Covid-19 continues to be a virus that we are learning to live with, adapting our risk assessments and procedures in light of changes. It is imperative that we maintain our high quality education and reduce any potential disruption of our children's education.

This weekend, the Prime Minister outlined temporary measures that aim to slow the spread of the COVID19 variant Omicron within the local community. Updated guidance has been shared with schools and the academy has given careful consideration to preventive measures in place and the reintroduction of temporary actions in line with our outbreak plans, to mitigate potential risks.

As you are aware, the academy structure is organised within phases with EYFS, KS1, LKS2 and UPKS2. The children learn and play within these phases. Therefore, this structure supports preventative measures.

### Temporary Covid 19 Measures

#### Pick up and drop off

- We continue to enter and depart the grounds at the designated gates. However, please ensure that only one adult per family accompanies children to the gates. Please arrive within the designated gate windows, maintaining our 'drop and go – keep the flow' system.

#### Face coverings

- Parents are encouraged to wear face coverings during pick and drop off times when social distancing is difficult to maintain, especially in busy locations.
- Should parents need to communicate with the office we ask that telephone or email communication is the primary source of communication. Should contact need to be made on site, we ask that the intercom is used. If any parent/visitor must enter the main office area, they will be required to wear a face covering (unless exempt due to medical reasons).
- Staff will wear face coverings within communal areas within the school building.

#### Meetings

- Meetings between staff and parents will be virtual, including the forthcoming parent consultations in January. Should a meeting need to be held in the academy, face coverings will be required. Anyone that is feeling unwell or displays any symptoms, should not attend.

#### Christmas

- We recognise that parents and carers have been unable to attend key events for their children during the pandemic and in response we have endeavoured to facilitate face-to-face Christmas productions this term. Please see below the measures in place for events. Please note, should further guidance from Public Health or further government updates be received, attendance to productions will be cancelled.

Should parents/carers wish to attend performances, the following safety measures will be in place:

- Increased number of performances, in phases/year groups, reducing the number of performers and members of the audience.
- Seats are limited to 1 per family per performance (our seating will be distanced).
- Face coverings are to be worn (unless exempt).
- Families are encouraged to take a rapid lateral flow test ahead of attending. Should you feel unwell, please do not attend.
- Hand sanitising will be upon entry and exit.
- A one way system for entry and exit will be in place. Please arrive promptly via the side gate and exit swiftly via the main office.

### Bookings for Christmas Productions

Bookings can be made via Parent Pay and will be available from Friday 3<sup>rd</sup> December, from 6pm, to allow parents and carers to purchase their seat. Sales will close on Friday 10<sup>th</sup> December at 3pm. A seat can be purchased via Parent Pay at the cost of £1, all proceeds will be used towards enhancing the outdoor learning areas of the Academy. A waiting list will be created once the maximum capacity has been reached.

For those who are unable or choose not to attend, we will endeavour to share extracts of our Christmas productions and festivities via our learning platforms and social media, for your pleasure.

Monday 13 <sup>th</sup> December	Year 3 & 4 Carol Concert	9:30am – 10:30am
Monday 13 <sup>th</sup> December	Year 6 Carol Concert	2:30pm - 3:15pm (entry 2:25pm)
Monday 13 <sup>th</sup> December	Year 5 Carol Concert	1:30pm – 2:15pm (entry 1:20pm)
Tuesday 14 <sup>th</sup> December	Early Years Production	1:45pm – 2:45pm
Wednesday 15 <sup>th</sup> December	Year 2 Nativity through song	1:45pm – 2:45pm
Thursday 16 <sup>th</sup> December	Year 1 Nativity through song	9:30am – 10:30am

### Testing

Should your child be unwell and display COVID-19 symptoms, please book a PCR test. Should the test result be positive, please notify the academy and follow the advice of Public Health England. Remote learning will be provided, should your child be well enough to access the work.

All individuals who have been identified as a close contact of a suspected or confirmed case of COVID-19, irrespective of vaccination status and age, will be contacted directly and required to self-isolate immediately and asked to book a PCR test. You will be informed by the local health protection team or NHS Test and Trace if this applies to you and will be provided with details about self-isolation.

Please continue to inform the academy of any COVID-19 related absences.

Finally, thank you in advance for your understanding and support with regards to our school's response to the ongoing pandemic.

Kind regards,



Mrs E. Nicholls  
Principal