

10<sup>th</sup> September 2019

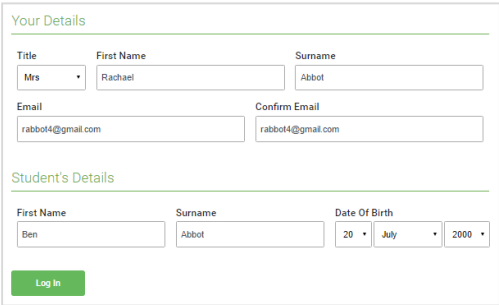
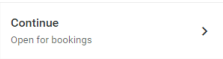
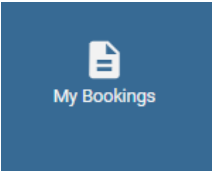
Dear Parents and carers,

### Extra-Curricular Clubs Autumn 2019

The Academy will be using the online appointment booking system for extra-curricular clubs again this term. This will allow you to choose the club that you would like your child to attend.

Bookings can be made from this afternoon at 5:00pm and will close on Thursday 12<sup>th</sup> September. Should you wish to make any changes after this date please contact the school office. Each club has a specific number of places and a waiting list.

Visit <https://darlinghurst.parentseveningsystem.co.uk/>

	<p><b>Step 1: Login</b></p> <p>Fill out the details on the page then click the <i>Log In</i> button. A confirmation of your booking will be sent to the email address you provide.</p> <p>Please use your child's name as recorded on the register. Your name needs to also be as you would have written it on your admissions form. If you're unable to log in please try changing your title to Ms/Miss/Mrs</p>
	<p><b>Step 2: Select the club</b></p> <p>Click on the club you wish to book.</p>
	<p><b>Step 3: My Bookings</b></p> <p>You can use the 'My Bookings' section to view and revise your child's club.</p>

Please come into school or email Mrs Smith should you experience any difficulties, [mrssmith@darlinghurst.co.uk](mailto:mrssmith@darlinghurst.co.uk).

Yours sincerely,

Mrs Smith  
SLT Admin Assistant